

CLEVEDON CARE

(Registered Charity No. 299247)

Minutes of the 37th Annual General Meeting held on Wednesday 17th April 2024 at 7.00pm at Haswell Road Methodist Church, Clevedon.

Present: 34members.

The Chairman, Ian Turner, welcomed everyone and thanked them for attending. He invited ex Chairman David Steele to say a few words about Ella Hawcroft who sadly died recently. She was a member of Clevedon Care for many years. David praised the work and commitment of Ella and said what a wonderful ambassador for Clevedon Care she was when Chairman. During her time the number of jobs taken by Clevedon Care rose from 3000 to 4500. The number of drivers rose from 30 to 50. David gave thanks for her leadership, enthusiasm and devotion to Clevedon Care. There then followed a minute's silence.

1. Opening of Annual General Meeting and Adoption of the Agenda

The meeting was opened and the agenda adopted

2. Apologies 15 apologies have been received.

3. Approval of Minutes of the 36th Annual General Meeting

Taken as read and signed as a true record.

4. Chairman's report and Secretary's report.

Ian's full report is attached. He ended by saying that we can all be proud of the work done by Clevedon Care.

Secretary's report. (full report attached) Di Brown gave an account of the projects she has been involved in during the year.

- a) The acquisition of three Blue Badges. She thanked the drivers who have used these and managed them so well.
- b) Office refurbishment. Carpet tiles, and window blinds have been installed. New wider table to provide more space for working. New chairs and table and chairs for visitors. All have culminated in a better working environment. Noise from the hall is still a problem.
- c) Use of Decals. These are being used for health and safety reasons to inform clients that when they see these on a car, they will know that they are entering a safe environment.
- d) The future. 29th June 2024 a BBQ is taking place for all members at the home of the Mackays. 12th Sept 2024 a fish and chip supper will be held at St Mary's church hall. It is hoped that as many members as possible will attend and get to know each other.

Ian thanked Di for her hard work during the year. There were no questions from the floor

5. Treasurer's Report (A full report is attached to the minutes)

David Eggleston reported that CC's finances are in good health. Funds have doubled due to a generous legacy left to CC. A balance sheet was circulated which was self explanatory. During the year a new Eden tree account was set up. £20,000 was also invested on CCLA and a further £10,000 will be added to this

CC's total assets now stand at over £67,000.

One member questioned what was the huge balance for. Ian replied by saying that we do not know what future expenditure will be and we have spent a considerable amount on projects this year. As the account sheet shows quite large sums of money are required for the daily running of CC.

The accounts were therefore formally approved and when the time comes the re-appointment of Derek Hanson as our auditor was agreed.

Ian thanked DE for his diligence and expertise in overseeing the accounts. There was applause from the floor.

6 Driver Co-ordinator's report.

Shirley Rainey thanked all drivers for their patience and sterling work as they continue to offer the people of Clevedon an excellent service. In particular she thanked the WhatsApp users This was being used for emergency jobs and also by drivers to support each other. We now have 43 drivers but always need more. 11 drivers were recruited during the year but 6 were lost mainly due to advancing age

It is necessary for drivers to renew their DBS forms every 3 years However now, once the form is filled in you can register on line to check details are correct but will not have to complete another DBS form.

There have been no safeguarding issues reported this year but Shirley emphasised that we deal with a very vulnerable clientele so if there are issues these must be reported to the DO so that issues can be recorded.

There were no questions from the floor.

Ian thanked SR.

7 Duty Officer's Report (Full copy attached)

Linda began her report by saying that she had a lot of people to thank. She praised the loyalty, and commitment of her amazing DOs who have worked under extreme pressure as the number of jobs increases daily. We now take an average of 80 jobs a week. As new DOs have been recruited we are now able to open the office Monday, Wednesday and Thursday afternoons from 12.45-3.00pm. Hopefully we will be open on Tuesday afternoons in the near future.

Special thanks were given to Liz Rowan for organising the rota. Also thanks to Julie and Yvonne for circulating info about CC to the wider public.

There were no questions from the floor.

Ian thanked Linda and her team.

8 Publicity Officer's Report. (Full copy attached).

Julie Butt continues to work hard spreading the CC message using leaflets as well as electronic devices. Ian agreed that we now have a high degree of visibility within the area thanks to Julie and Yvonne.

There were no questions from the floor.

Ian thanked Julie.

9. *The proposed changes to the constitution were agreed unanimously. These were necessary because of the retirement of Chris the minute secretary and the readjustment of the secretary's role and the formation of another officer 'project co-ordinator'* Ian thanked Chris for her work on the committee and as minute secretary.

10. The election of new members of the management committee were approved namely Sarah Clarke and Kevin Casemore. Marie Spear was voted in as the new secretary whose job will include taking the minutes.

11 Auditor

It was agreed to accept Derek Hanson's offer of continuing to be our auditor.

12 Future Dates

Next AGM 9th April 2025.

Next management meeting 8th May 2024

AOB

Ian then made a presentation to David Eggleston and to Chris Perrett Chris is retiring as minute secretary from now although she will continue as a DO and David will be retiring as treasurer at the end of the year.

Ian closed the meeting at 8.10pm

After the meeting members enjoyed a cup of coffee or tea, and biscuits. Thanks to Linda for organising this.

